

Ref. No: 1623
Date: 24/03/25
Subject: Storage of medical and other paper records

REQUEST

Is the Southport and Ormskirk trust currently in a contract for the storage of medical and other paper records which the trust must hold to meet regulatory requirements

- 1. How many records are held**
- 2. Are the records held in boxes - if so how many boxes**
- 3. How long has the current contract have left to run**
- 4. Does the trust have a trust member of staff who deals with this contract from a user perspective and is it possible to get their contact details**
- 5. What is the trusts annual expenditure on this service**
- 6. Does the trust have expenditure details for historic years**
- 7. Does the trust have details on usage of the service such as number of boxes destroyed per annum - number of boxes recalled per annum - number of new boxes added per annum**

RESPONSE

The legacy Southport and Ormskirk NHS Trust does not have any Medical Records stored off site, they are all stored within the department.