

Ref. No: FOI1810
Date: 06/06/2025
Subject: Contact Details for Legal Correspondence from Third Parties

REQUEST

Please could you confirm the following:

1. Whether your organisation has one or more specific teams, departments, or named individuals responsible for receiving formal legal correspondence from third parties.
2. The relevant postal address(es), email address(es), and telephone number(s) that such correspondence should be directed to. If responsibility differs by type of issue (e.g. contractual, procurement-related, legal) or by region, please provide the details for each as applicable.
3. If this information is already published, please confirm where it can be found.

RESPONSE

- 1. Whether your organisation has one or more specific teams, departments, or named individuals responsible for receiving formal legal correspondence from third parties.**

We have a dedicated Legal Services department, who deal primarily with Civils claims and inquests. We also deal with some court and police matters.

HR, Information governance, contractual and procurement matters are dealt with within the respective departments.

- 2. The relevant postal address(es), email address(es), and telephone number(s) that such correspondence should be directed to. If responsibility differs by type of issue (e.g. contractual, procurement-related, legal) or by region, please provide the details for each as applicable.**

Correspondence regarding general legal queries should be sent in the first instance to the Legal Services department,
Legal.Services@merseywestlancs.nhs.uk.

Postal addresses and phone numbers:

Nightingale House
Whiston Hospital
Warrington Road
L35 3DR
0151 430 1434

Or

Southport Hospital
Town Lane,
Southport
PR8 6PN
01704704997