

Ref. No: 2021  
Date: 2<sup>nd</sup> September  
Subject: Digital Print Services

## REQUEST & RESPONSE

**1. Has the Trust got a contract for Managed Print Services?**

See note 1

**2. Please supply contract Start and End Dates?**

See note 1

**3. Please confirm which Procurement route was used?**

See note 1

**4. Please confirm how many multifunctional devices the trust has?**

280

**5. Please confirm how many desktop printers the trust has?**

20

**6. Please confirm the annual spend on Managed Print Service contract?**

See note 1

**7. Please confirm any additional printer related spend - such as consumables/parts/support/call out/replacing printers/scanners/faxes etc (annual spend)?**

The items are already covered under the Canon MPS contract, so it's unclear whether additional consumables, parts, support, call-outs, or printer replacements were purchased by the Trust.

**8. Please confirm annual print volumes (split Colour/Mono)**

Mono - 24,329,932

Colour - 2,451,300

### Note 1

### *Information which is publicly available*

The Trust publishes contract information in accordance with applicable procurement legislation. This includes, but is not limited to, Public Contracts Regulations 2015; Procurement Act 2023 and Health Care Services (Provider Selection Regime) Regulations 2023. Contract information published in accordance with requirements of legislation includes contract details, supplier name, value, term, procurement route etc.

Publication locations include Official Journal of the European Union (<https://ted.europa.eu/en/>) for some older notices and Contracts Finder (<https://www.gov.uk/contracts-finder>) Find a Tender Service (<https://www.find-tender.service.gov.uk/Search>). Procurement pipeline information will be published in accordance with legislation.

Additionally, the Trust goes beyond the legal requirements and publishes extracts of its contracts register, periodically, on its public website. (<https://sthk.merseywestlancs.nhs.uk/our-services?service=36>)

Publication information includes, but is not limited to, contract descriptions, start and end dates, extension options, supplier details and contract values.

Therefore, the majority of detail in your request is currently publicly available. This means that section 21 of Freedom of Information Act applies.

### *Information which will be made publicly available*

Alternatively, information will be made publicly available as more contracts are advertised and awarded on Find a Tender Service and our contracts register on the website is updated. Therefore, section 22 of the Freedom of Information Act applies.