

Ref. No: 2366
Date: 17/02/26
Subject: Procurement and supplier performance records

REQUEST

Please provide recorded information held centrally (e.g., procurement, contract management, or supplier performance records) for the period 1 January 2021 to the date of your response relating to your use of Peninsula (including Peninsula Business Services Limited and any Peninsula Group entity) for HR, employment law advice, tribunal support, or related services.

Please provide:

- 1) Total spend by financial year with Peninsula, with the supplier name as recorded in your finance/procurement systems.
- 2) Copies of any current or expired contract(s), call-off(s), framework references, statement(s) of work, and service descriptions that set out the scope of services.
- 3) Copies of any generic materials provided by Peninsula and retained by you for internal use, such as training slides, guidance notes, template letters, checklists, tribunal preparation guides, or reasonable adjustment guidance (excluding case-specific legal advice).
- 4) Any centrally recorded supplier performance records relating to Peninsula, including:
 - a) service level monitoring reports,
 - b) performance scorecards,
 - c) contract management review notes,
 - d) improvement notices or remedial actions.
- 5) The number of recorded complaints made by your organisation about Peninsula's service during the period, and copies of any complaint correspondence or outcome summaries held centrally (with personal data redacted).

I am not requesting a review of individual employment tribunal case files. If information is not held centrally, please confirm this.

RESPONSE

Thank you for your request for information relating to the use of Peninsula (including Peninsula Business Services Limited and any Peninsula Group entity).

Following searches of centrally held procurement and finance records, Mersey and West Lancashire Teaching Hospitals NHS Trust does not hold any recorded information within the scope of your request.

The Trust has had no recorded transactions with Peninsula during the period from 1 January 2021 to the date of this response. As a result, the Trust does not hold centrally recorded information in relation to spend, contracts, generic materials, supplier performance records or complaints concerning Peninsula.